

*Rizzo, Farrugia & Co (Stockbrokers) Ltd is a leading independent investment advisory and stockbroking firm. We are members of the Malta Stock Exchange and licensed by the MFSA. The company has built a reputation of providing excellent service and impartial advice solely on the basis of investor objectives and requirements.*

*We are looking for a Corporate Advisory Executive to join our team.*

## Corporate Advisory Executive

### General duties and responsibilities

- Actively assist in the company's growing corporate advisory services unit, which acts as a Sponsor to companies seeking a listing of both equity and bonds on the Malta Stock Exchange (MSE);
- Acting as liaison between the client, the Malta Financial Services Authority (MFSA) and the MSE;
- Ensuring that the individual assignment is completed within specified time frames;
- Preparation of Sponsor-related financial reports;
- Maintaining excellent client relationships and ensuring a high-quality service to clients;
- Planning and coordinating deliverables by all stakeholders as well as attending meetings with high-ranked officials of the corporate client;
- Gaining and maintaining good working knowledge of the MFSA Listing Rules and Policies, European financial services regulation and ESMA guidelines;

### Candidate credentials

- A sound understanding of financial markets, particularly the local capital market, supported by academic qualifications in Law, Finance, Banking, Accounting or Economics;
- Should possess previous work experience and a strong interest in the financial services industry;
- Good working knowledge of the MFSA Listing Rules, European securities regulation and ESMA guidelines will be considered an asset;
- Understands the regulatory requirements applicable to investment services firms;
- Possesses strong IT skills particularly in the use of Microsoft Office applications;
- Has a highly professional approach, high integrity and moral standards, be trustworthy, well-organised and capable of working within a team;
- Must be a dynamic, organised and self-motivated individual with the ability to prioritise daily workload while working accurately and efficiently under pressure;
- Must have excellent written and verbal communication skills as well as good interpersonal skills, with the capacity to build strong client relationships.

Preference will be given to applicants who have a proven track-record of achieving agreed goals, targets and objectives.

Application letters and CVs should be sent by email to [info@rizzofarrugia.com](mailto:info@rizzofarrugia.com) or by mail to : Mr Vincent E. Rizzo, Rizzo, Farrugia & Co (Stockbrokers) Ltd, Airways House, Third Floor, High Street, Sliema SLM 1549.

All applications will be treated in strictest confidence.



[www.rizzofarrugia.com](http://www.rizzofarrugia.com)